



Awareness

As a supplier to INTEGRATION INNOVATION, INC, you have become a key contributor to the products and services that we deliver to our customers. We value the conformance of your products and services to our specifications and requirements, your contribution to product safety, and your ethical business practices.

Scope

The following minimum AS9100 requirements and stipulations apply to all outside suppliers and their subcontractors who provide parts, components, processes, or services for products or services identified in contracts with INTEGRATION INNOVATION, INC.

Contract-specific requirements for approval of processes, products, services to be provided, and the release of products and services will be communicated on the INTEGRATION INNOVATION, INC RFQ, purchase order, or via another acceptable purchasing arrangement.

Applicability

When a supplier has questions or concerns about these requirements, then they will contact INTEGRATION INNOVATION, INC either via email or telephone.

Meeting Conformance

INTEGRATION INNOVATION, INC performs inspection activities to ensure that purchased product meets requirements, including:

- A. Receiving inspections of supplier products, services, and documentation are conducted by INTEGRATION INNOVATION, INC. We verify the authenticity and accuracy of certificates of conformity, material certificates, and other pertinent documentation through review and comparison with relevant drawings and industry specifications.
- B. Product inspections to ensure they meet requirements, dimensions, etc. Special processes (anodizing, heat treat, welding, etc.) where compliance cannot be verified by inspection require a supplier Certificate of Conformity. When required, INTEGRATION INNOVATION, INC may perform inspections or audits at the supplier's facility.
- C. Supplier assessments. At a minimum, Product/service conformity and on-time delivery will be monitored. Various statistical methods may be used. Key suppliers will be evaluated on a periodic basis.

On-Site Verification

INTEGRATION INNOVATION, INC may request on-site product verification and inspection at the supplier's location when source inspection is necessary, or other testing methods are insufficient. Verification arrangements and the method of product release will be specified in the Purchase Order when INTEGRATION INNOVATION, INC or its customer will perform on-site verification.



Additional Requirements

INTEGRATION INNOVATION, INC reserves the right to designate requirements for first article reports or tests, specimens, design approval, inspection/verification sampling, statistical techniques for product acceptance, and/or key characteristics. Additional requirements will be specified on the Purchase Order.

Quality Management System Requirements

INTEGRATION INNOVATION, INC, requires suppliers to maintain compliance to a Quality Management System standard and notify Buyer of changes to compliance or certification status.

Configuration Management

The supplier shall:

- A. Control configuration documentation, physical media, and physical parts representing or comprising the product.
- B. Ensure the latest revision of purchase order requirements are flowed down to impacted processes and external suppliers.
- C. Prevent the inadvertent use of outdated revisions of drawings, process specifications, and components.

Approved External Providers

If indicated, customer-designated or approved external providers, including process sources must be used.

Non-Conforming Processes and Products

Material that departs from the drawing, specification or requirements shall be identified and controlled to prevent unauthorized use or delivery.

The supplier is not granted Material Review Board (MRB) authority for products manufactured to INTEGRATION INNOVATION, INC, or customer drawing/specifications. Suppliers shall notify INTEGRATION INNOVATION, INC, in the event of nonconforming processes, products or services and obtain approval for their disposition. Proceeding without this approval shall be at the supplier's risk.

Nonconformance quality records shall be maintained, including needed INTEGRATION INNOVATION, INC approvals.

- A. Non-conforming product that is dispositioned as use-as-is requires approval by INTEGRATION INNOVATION, INC if the product departs from contract / purchase order requirements. A copy of the approved waiver must accompany the affected shipment.
- B. Non-conforming product that is corrected (reworked) shall be inspected and verified to be conforming to all requirements.



Counterfeit/Unapproved Parts Prevention

All suppliers are required to have policies and procedures to prevent the use and delivery of suspect unapproved, unapproved, and counterfeit parts. INTEGRATION INNOVATION, INC will be notified immediately upon discovery of any counterfeit, suspect unapproved, or unapproved parts by the supplier. If products delivered under this order constitutes or includes Counterfeit Parts, Supplier shall, at its expense, promptly replace such Counterfeit Parts with genuine parts conforming to the requirements of this order. Notwithstanding any other provision in this order, Seller shall be liable for all costs relating to the removal and replacement of counterfeit parts.

Notification of Change

The supplier shall notify and obtain approval from INTEGRATION INNOVATION, INC of any changes to processes, products, or services, including any changes of external suppliers and manufacturing locations.

Flow Down

Suppliers are required to flow down all applicable requirements and regulatory information to external providers to ensure that the integrity of the specified requirements is maintained throughout the supply chain. This information will include but not be limited to associated purchase order requirements and customer requirements.

Product/Process Documentation

As per indicated on the INTEGRATION INNOVATION, INC Purchase Order, products or services must be accompanied by the appropriate records or documentation. This may include Certificate of Conformance, Certificate of Origin, Traceability Records, test reports, drawings, inspection reports, or other relevant technical data.

Documentation Retention

All quality documents and records that are associated with an accepted purchase order, including testing reports, certificates, and traceability documentation, will be available for a period of at least 10 years. The disposition of the records will be through electronic archiving.

Right of Access

INTEGRATION INNOVATION, INC, authorized customers, and regulatory authorities reserve the right of access to all applicable supplier facilities, areas and to documentation, at any level of the supply chain, as deemed required.

Competency

INTEGRATION INNOVATION, INC, expects persons involved in providing goods or services are competent in the area involved. This could be through qualifications, training, certifications, experience or other means appropriate for the goods or services provided.



Preservation

The supplier shall preserve the outputs during production and service provision to the extent necessary to ensure conformity to requirements.

As applicable, preservation of outputs shall address:

- A. Cleaning;
- B. Prevention, detection, and removal of foreign objects;
- C. Special handling and storage of sensitive products;
- D. Marking and labeling, including safety warnings and cautions;
- E. Shelf life control and stock rotation;
- F. Special handling and storage of hazardous materials.

Packaging

The supplier is responsible for assuring that all items are delivered to INTEGRATION INNOVATION, INC, without damage or deterioration, and are efficiently and economically packed for the method of transportation and handling involved.

Each shipping container and intermediate package shall be identified with:

- A. Purchase Order number;
- B. Part number;
- C. Quantity;
- D. Electrostatic Discharge (ESD) sensitive warning (if applicable);
- E. Cautionary handling instructions (if applicable);
- F. Part drawing number and revision (if applicable).